

S.T.A.G.E. REPORT – December 2009

S.T.A.G.E. is an acronym for the five focus area Town Council adopted early in 2009 to support its vision and mission statements. Vision: Promote wellness through healthy and active neighborhoods and businesses. Mission: Serve the Citizens of Knightdale by providing leadership to promote quality living, balanced growth and economic opportunity. Focus areas are Safe, Transparent, Active, Green and Engaged. Council will use the focus areas as a guide to decision making, and Town staff will implement Council policies and develop plans in a manner that supports the Council's vision, mission and focus.

SAFE		
ACTION	RESPONSIBLE DEPARTMENT	STATUS/EXPLANATION
1. GHSP	Public Safety	Recently Re-accepted
2. Pedestrian X-Walks	Engineering, Public Works	Lynnwood Complete, Blvd. out for bid
3. AED's in Public Safety Vehicles	Public Safety	New Equipment Purchase FY 10 Budget
4. Medical Bags in all Patrol Vehicles	Public Safety	New Equipment Purchase FY 10 Budget
5. Utility Co. R.O.W. Work Safety	Engineering, Public Works	Request Info./Communication, Training
6. Pool Lighting, Parking, CH Entrance	Public Works	Grant \$, Clubhouse Handicap Accessible
7. All Staff CPR, AED Certified	Parks and Recreation	Taught In-house, Nearly Complete
8. Minimum Housing Code Violations	Planning	Abated by Property Owner
9. Hazard Mitigation Plan	Planning	Approved by NCEM, FEMA
10.Red Light Camera Contract Renewal	Legislative	Council Renewed November 2008
11. Illness Prevention	Public Works	Public Ed., Hand Sanitizers, Cleaning

TRANSPARENT		
ACTION	RESPONSIBLE DEPARTMENT	STATUS/EXPLANATION
1. Website	Finance	Consolidated Annual Financial Report, Budget - Recurring
2. Website	Planning	Interactive Development Map, Site Plans, Other Documents
3. Website	Public Safety	Police Incident Reports, Fire Division Activity, Accident Reports
4. Website	Parks and Recreation	Schedules, Registration, Rules and Policies
5. Website	Legislative, HR	Minutes, Agendas, Benefits, Council/Staff Contact Info., Town Code
6. EWTv	EWTv	Council Meetings, Mayors Show, East Wake Issues, Forums
7. Public Records	IT, Legislative	Server Dedicated to Backup Email, Web Filter, Records Training

ACTIVE		
ACTION	RESPONSIBLE DEPARTMENT	STATUS/EXPLANATION
1. Greenway Phasing	Council, Parks and Recreation, Planning	Decision to Reverse Phases and Access More Than 100 Miles of Greenway
2. New Park	Council, All Departments	Conceptual Park Planning and Financial Analysis Underway
3. Active Recreation for Res. Dev.	Planning, Parks and Recreation	UDO Requirement.
4. New Programs	Parks and Recreation	Kickball, Dodgeball, Yoga, Aerobics
5. Employee Wellness Program	Legislative	Will be implemented in 2010
6. Recreation Master Plan	Parks and Recreation, Planning	Parks and Rec. Advisory Committee Currently Drafting
7. Torch Run	Public Safety	Annual Benefit for Special Olympics

GREEN		
ACTION	RESPONSIBLE DEPARTMENT	STATUS/EXPLANATION
1. Water Conservation	Public Works	Installed Low Flow Fixtures in Town Bldgs.
2. Water Conservation	Public Works, Parks and Rec.	Irrigation on Limited Basis Only
3. Water Conservation	Finance, Public Works	Rain Barrels Available to the Public
4. Energy Assessment	Finance, Public Works	Third Party Assessment Will Result in Development of Energy Plan
5. Paper Reduction	Engineering	1 Required As-Built Paper Plans Submitted Now Instead of 3.
6. Policy Development	Council, LURB, Planning Dept.	Water Allocation Policy, Tree Preservation Policy, Irrigation
7. I-540 Interchange	Council, Gateway, Planning, Eng., PW	Significant Tree Planting at Major Entrance-Interchange
8. Pollution Prevention	Engineering, Public Works	Phase II Storm Water Permit
9. Materials Re-use	Public Works	Lynnwood Rd. Construction Method
10. Recycling	Council, Public Works, Wake Co.	Roll-Out Carts, Haz-Mat Collection Day
11. Public Transportation	Council, Planning	Express Bus Service, Planning Circulator Service

ENGAGED		
ACTION	RESPONSIBLE DEPARTMENT	STATUS/EXPLANATION
Community Survey	Town Council	Near 100% of Knightdale Households Surveyed
New Programs	Parks and Rec.	Survey Data Driven – Movies and Trips for Seniors
Info. for Business Community	Planning	Guide Developed to Assist New Businesses
Printed Materials in Spanish	Parks and Recreation	Several Event Promotions Translated in 09, More Coming in 2010
Outreach	Parks and Recreation	Arts and Crafts at Wellington, Employee Food Drives
Outreach	Public Safety	National Night Out, Community Days, Community Watch
Education	Public Safety	Fire Prevention Awareness 2495 children, 1477 adults

ENGAGED - Continued		
Community Based Planning	Council	Park Planning
Outreach	Mayor	Regular “drop in” meetings for business owners
Responsiveness	All Departments	We All Work for the Citizens